COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) **(2) Who will take decision** **(3) Give date or period within which decision is to be taken** **(4) Directorate contact (include e-mail and telephone)**	**(5) Principal Groups/Organisations to be consulted before decision is made** **(6) Method of consultation (external only [if applicable])**	**(7) Name of person(s) to whom representations can be made (e-mail/telephone)** **(8) When should they be made by (closing date)**	**(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision** **(10) Is this information unrestricted or exempt?** **(11) Date first entered in Notice**
KEY 5/23/24 (1) Bench Street (Future High Streets Fund Project) – Decisions related to project progression and delivery (2) Leader of the Council (as the Member responsible for Transformation, Place-Making and Inward Investment) or the Strategic Director (Place and Environment) (3) Ongoing (4) Christopher Townend, Head of Place, Growth, Investment & Creative Services (01304 872094; christopher.townend@dover.gov.uk)	(5) Not applicable. (6) Not applicable.	(7) Christopher Townend, Head of Place, Growth, Investment & Creative Services (01304 872094; christopher.townend@dover.gov.uk) (8) Ongoing	(9) Reports (10) Exempt (11) 8 July 2022

Brief Details of Item:
(Please provide information about the contents of this item and the reason for decision.)

The Council has been awarded and accepted Future High Streets Fund funding for project works including a Creative Centre and Underpass improvements within the Bench Street area of Dover. This item supports urgent/delegated decisions taken by the Leader of the Council or the Strategic Director (Place and Environment) relating to the delivery and progression of the project in order to meet outcomes and deadlines.

Deadline for Item:
(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

Ongoing and Operational